

U.S. DEPARTMENT OF EDUCATION
National Center for Education Statistics

Conducted by:
U.S. DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. CENSUS BUREAU

**PUBLIC SCHOOL QUESTIONNAIRE (WITH
DISTRICT ITEMS)
SCHOOLS AND STAFFING SURVEY
2011-12 SCHOOL YEAR**

(Please correct any errors in school name, address, and ZIP Code.)

THIS SURVEY HAS BEEN ENDORSED BY:
To Be Determined

NOTICE> This survey is authorized by the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a). The results will only be produced as statistical summaries.

DEAR PRINCIPAL:

The Schools and Staffing Survey is the largest sample survey of America's elementary and secondary schools. Your participation is important. Below are answers to some general questions.

WHAT IS THE PURPOSE OF THIS SURVEY?

The purpose of this survey is to obtain information about schools, such as staffing patterns, student characteristics, and programs and services offered.

WHO IS CONDUCTING THIS SURVEY?

The U.S. Census Bureau is conducting this survey for the National Center for Education Statistics (NCES) of the U.S. Department of Education.

WHY SHOULD YOU PARTICIPATE IN THIS SURVEY?

Policymakers and educational leaders rely on data from this survey to inform their decisions concerning K-12 schools. Because it is a sample survey, your responses represent the responses of many. Higher response rates give us confidence that the findings are accurate.

WILL YOUR RESPONSES BE KEPT CONFIDENTIAL?

Your responses are protected from disclosure by federal statute (20 U.S.C., § 9573). All responses that relate to or describe identifiable characteristics of individuals may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose, unless otherwise compelled by law.

HOW WILL YOUR INFORMATION BE REPORTED?

The information you provide will be combined with the information provided by others in statistical reports. No individually-identifiable data will be included in the statistical reports.

WHERE SHOULD YOU RETURN YOUR COMPLETED QUESTIONNAIRE?

Please return your completed questionnaire in the enclosed pre-addressed, postage-paid envelope or mail it to:

**U.S. CENSUS BUREAU
ATTN: DCB 60A
1201 E. 10th STREET
JEFFERSONVILLE, IN 47132-0001**

**WE HOPE YOU WILL PARTICIPATE IN THIS VOLUNTARY SURVEY.
SINCERELY,**

**JACK BUCKLEY
Commissioner for Education Statistics
National Center for Education Statistics**

INSTRUCTIONS AND DEFINITIONS

The data you enter on this form will be captured through the use of imaging technology. Please print all information clearly in ordinary characters, using a **blue or black ballpoint pen**.

Correct marking example – (*Use care to keep characters in their designated spaces.*)

Incorrect marking example –

a. If you are unsure about how to answer a question, please give the best answer you can rather than leaving it blank.

b. If you have any questions, call the U.S. Census Bureau at 1-800-221-1204. Someone will be available to take your call Monday through Friday, between 8:30 a.m. and 5:00 p.m. (Eastern Time). The U.S. Census Bureau is also available to answer your questions via e-mail at: dsd.sass@census.gov.

Grades K-12 and comparable ungraded levels. This survey focuses on schools offering any of grades K-12 or ungraded levels at the elementary or secondary level. The term “ungraded levels” refers to schools that classify students by an alternative means other than particular grade levels (e.g., Kindergarten, 1st grade, 2nd grade, etc.).

YOUR COMMENTS

Paperwork Burden Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1850-0598. The time required to complete this information collection is estimated to average 50 minutes per response, including the time spent to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, DC 20202-4537. If you have comments or concerns about the contents of this questionnaire, e-mail: dsd.sass@census.gov, or write directly to: Schools and Staffing Survey, National Center for Education Statistics, 1990 K Street, N.W., #9018, Washington, DC 20006.

I. GENERAL INFORMATION ABOUT THIS SCHOOL

1. Does this school offer the following grades?

Please mark (X) Yes or No for each grade level.

Prekindergarten	<input type="checkbox"/> Yes <input type="checkbox"/> No
Kindergarten	<input type="checkbox"/> Yes <input type="checkbox"/> No
1 st	<input type="checkbox"/> Yes <input type="checkbox"/> No
2 nd	<input type="checkbox"/> Yes <input type="checkbox"/> No
3 rd	<input type="checkbox"/> Yes <input type="checkbox"/> No
4 th	<input type="checkbox"/> Yes <input type="checkbox"/> No
5 th	<input type="checkbox"/> Yes <input type="checkbox"/> No
6 th	<input type="checkbox"/> Yes <input type="checkbox"/> No
7 th	<input type="checkbox"/> Yes <input type="checkbox"/> No
8 th	<input type="checkbox"/> Yes <input type="checkbox"/> No
9 th	<input type="checkbox"/> Yes <input type="checkbox"/> No
10 th	<input type="checkbox"/> Yes <input type="checkbox"/> No
11 th	<input type="checkbox"/> Yes <input type="checkbox"/> No
12 th	<input type="checkbox"/> Yes <input type="checkbox"/> No
Ungraded	<input type="checkbox"/> Yes <input type="checkbox"/> No

2. Around the first of October, how many students in grades K-12 and comparable ungraded levels were enrolled in this school?

Do NOT include prekindergarten, postsecondary, or adult education students.

___ , ___ ___ Students

3. Around the first of October, how many MIGRANT students in grades K-12 and comparable ungraded levels were enrolled in this school?

(Migrant students are those who move from school to school because they are children of migrant agricultural workers, including migratory dairy workers and migratory fishers.)

Do NOT include prekindergarten, postsecondary, or adult education students.

If none, please mark (X) the box.

___ None or ___, ___ ___ Migrant students

4. Around the first of October, how many MALE students in grades K-12 and comparable ungraded levels were enrolled in this school?

Do NOT include prekindergarten, postsecondary, or adult education students.

If none, please mark (X) the box.

___ None or ___, ___ ___ Male students

5. Around the first of October, how many students enrolled in grades K-12 and comparable ungraded levels were –

Do NOT include prekindergarten, postsecondary, or adult education students.

Please only include each student in one category below so none are double-counted.

If none, please mark (X) the box.

a. Hispanic or Latino, regardless of race?

___ None or ___, ___ ___ Students

b. White, not of Hispanic or Latino origin?

___ None or ___, ___ ___ Students

c. Black or African American, not of Hispanic or Latino origin?

___ None or ___, ___ ___ Students

d. Asian, not of Hispanic or Latino origin?

___ None or ___, ___ ___ Students

e. Native Hawaiian or other Pacific Islander, not of Hispanic or Latino origin?

___ None or ___, ___ ___ Students

f. American Indian or Alaska Native, not of Hispanic or Latino origin?

___ None or ___, ___ ___ Students

g. Two or more races, not of Hispanic or Latino origin?

___ None or ___, ___ ___ Students

h. Total students (sum of entries in items 5a-g)

___, ___ ___ Students

NOTE: Sum of entries in items 5a-g should be equal to entry in item 2 on page 4.

6. Which of the following best describes this school?

Mark (X) only one box.

- ☐ REGULAR school – elementary or secondary
- ☐ SPECIAL PROGRAM EMPHASIS school – such as a science or math school, performing arts school, talented or gifted school, foreign language immersion school, etc.
- ☐ SPECIAL EDUCATION school – primarily serves students with disabilities
- ☐ CAREER/TECHNICAL/VOCATIONAL school – primarily serves students being trained for occupations
- ☐ OTHER/ALTERNATIVE school – offers a curriculum designed to provide alternative or nontraditional education; does not specifically fall into the categories of regular, special program emphasis, special education, or vocational school – *Please describe.*
-

7. Is this ENTIRE SCHOOL specifically for students who have been suspended or expelled, who have dropped out, or who have been referred for behavioral or adjustment problems?

- ☐ Yes
- ☐ No

8. For this school year (2011-12), what is the Average Daily Attendance (ADA) percentage at this school?

Round to the nearest whole PERCENT.

Percent

9. How long is the school DAY for students in this school?

Report BOTH hours and minutes, e.g., 06 hours and 00 minutes, 05 hours and 45 minutes, etc. If the length of day varies by grade level, record the longest day.

Hours in each school DAY

AND

Minutes in each school DAY

10. At what time do most of the students in this school begin the school day?

If PM, please mark (X) the box.

: AM

☐ PM

11. How many days are in the school YEAR for students in this school?

Days per school YEAR

12a. Does this school have a kindergarten?

Please include regular kindergarten as well as transitional kindergarten and transitional first grade, if offered.

- ☐ Yes
- ☐ No → GO TO item 13 on page 7.

12. Continued –

b. How long is the school day for a kindergarten, transitional kindergarten, or transitional first grade student?

Mark (X) only one box.

- ☐ Full day (4 hours or more per day)
- ☐ Half day (less than 4 hours per day)
- ☐ Both offered

c. How many days per week does a kindergarten, transitional kindergarten, or transitional first grade student attend?

If the number of days per week varies (e.g., some students attend 3 days per week and some attend 5 days per week), record the most days that a student would attend in a week.

- ☐ Days per week

13. Does this school have a library media center?

(A library media center is an organized collection of printed and/or audiovisual and/or computer resources which is administered as a unit, is located in a designated place or places, and makes resources and services available to students, teachers, and administrators. A library media center may be called a school library, media center, resource center, information center, instructional materials center, learning resource center, or any other similar name.)

- ☐ Yes
- ☐ No

II. ADMISSIONS AND PROGRAMS

14a. Does this school use any special requirements when admitting students OTHER THAN proof of immunization, age, or residence?

☐ Yes

☐ No → GO TO item 15a on page 9.

b. Does this school use the following requirements when deciding whether to admit students?

(1) Student scores on an admission test

☐ Yes

☐ No

(2) Student scores on a standardized achievement test

☐ Yes

☐ No

(3) Academic record

☐ Yes

☐ No

(4) Special student needs (e.g., giving preference to students "at risk" or with disabilities)

☐ Yes

☐ No

(5) Special student aptitudes, skills, or talents (e.g., giving preference to academically gifted students or students of the arts)

☐ Yes

☐ No

(6) Personal interview

☐ Yes

☐ No

(7) Recommendations

☐ Yes

☐ No

(8) Lottery system for all incoming students

☐ Yes

☐ No

14b. Continued – Does this school use the following requirements when deciding whether to admit students?

(9) Signed school-parent compact

(This is an agreement between school community members [e.g., parents, principals, teachers, and students] that acknowledges the shared responsibility for student learning and/or the school's policies.)

☐ Yes

☐ No

(10) Tribal affiliation (e.g., American Indian or Alaska Native)

☐ Yes

☐ No

15a. Does this school have a magnet program?

(A magnet program offers enhancements such as special curricular themes or methods of instruction to attract students from outside their normal attendance area.)

☐ Yes

☐ No → *GO TO item 16 below.*

b. Is this a school-wide magnet program in which all students in this school participate in the program?

☐ Yes

☐ No

16. Does this school offer the following programs?

a. Programs with special instructional approaches

(e.g., self-paced instruction, open education, ungraded classrooms, etc.)

☐ Yes

☐ No

b. Talented or gifted program or honors courses

(Designed for students with specifically identified talents or exceptional academic achievement)

☐ Yes

☐ No

c. A program in which at least half of the core subjects are taught in a foreign language

(A foreign language immersion program)

☐ Yes

☐ No

16. Continued – Does this school offer the following programs?

d. Advanced placement (AP) courses for college credit

☐ Yes

☐ No

e. International Baccalaureate (IB)

(An international curriculum certified by the International Baccalaureate Organization)

☐ Yes

☐ No

f. Distance learning course(s)

(Taught primarily via television, satellite, Internet, or e-mail)

☐ Yes

☐ No

17. Are the following programs or services currently available AT THIS SCHOOL for students in any of grades K-12 or comparable ungraded levels, regardless of funding source?

a. Before-school or after-school program providing instruction beyond the normal school day for students who need academic assistance

☐ Yes

☐ No

b. Before-school or after-school program providing instruction beyond the normal school day for students who seek academic advancement or enrichment

☐ Yes

☐ No

c. Before-school or after-school day care programs

☐ Yes

☐ No

18. LAST summer (2011) or LAST school year (2010-11), were summer school activities or academic intersessions provided for students enrolled in this school who needed ACADEMIC ASSISTANCE?

☐ Yes

☐ No

19. LAST summer (2011) or LAST school year (2010-11), were summer school activities or academic intersessions provided for students enrolled in this school who sought ACADEMIC ADVANCEMENT OR ENRICHMENT?

☐ Yes

☐ No

III. STUDENTS AND CLASS ORGANIZATION

20. THIS school year (2011-12), does this school use the following methods to organize most classes or most students?

a. Traditional grades or academic discipline-based departments

☐ Yes

☐ No

b. Grades subdivided into small groups such as “houses” or “families”

☐ Yes

☐ No

c. Student groups that remain two or more years with the same teacher

(e.g., looping)

☐ Yes

☐ No

d. Multi-age grouping

(Most students normally in different grades placed together)

☐ Yes

☐ No

e. Block scheduling

(Class periods scheduled to create extended blocks of instruction time)

☐ Yes

☐ No

21a. Does this school use a year-round calendar to distribute school days across 12 months?

☐ Yes

☐ No → *GO TO item 22 below.*

b. Do all students attend on the same cycle?

☐ Yes

☐ No

22. Does this school have students in one or more of grades 9-12?

☐ Yes → *GO TO item 23 below.*

☐ No → *GO TO Section IV on page 13.*

23. Are the following opportunities available for students in grades 9-12 in this school?

a. Dual or concurrent enrollment that offers both high school and college credit?

☐ Yes →

Is this funded by the school or district?

☐ Yes

☐ No

☐ No

23. Continued – Are the following opportunities available for students in grades 9-12 in this school?

b. Career and technical education courses

(These include courses on topics such as: agriculture, business, computer science, health care, public and consumer services, communications, construction, engineering, manufacturing, repair, science, or transport technologies.)

☐ Yes

☐ No

c. Work-based learning or internships outside of school, in which students earn COURSE CREDITS for supervised learning activities that occur in paid or unpaid workplace assignments

☐ Yes

☐ No

d. Specialized career academy

(Curriculum organized around a specific career area, such as health, hospitality, IT.)

☐ Yes

☐ No

IV. STAFFING

For all teacher counts in 24 and 25:

INCLUDE these types of teachers:

- *Regular classroom teachers*
- *Special area or resource teachers (e.g., special education, Title I, art, music, physical education)*
- *Long-term substitute teachers*

INCLUDE as part-time teachers:

- *Itinerant teachers who teach part-time at this school*
- *Employees reported in other items of this section if they also have a part-time teaching assignment at this school*

DO NOT INCLUDE:

- *Student teachers*
- *Short-term substitute teachers*
- *Teachers who teach ONLY prekindergarten or adult education*

24. Around the first of October, how many TEACHERS held full-time or part-time positions or assignments in this school?

If none, please mark (X) the box.

a. Full-time

___ None or ___ ___ ___ Full-time teachers

b. Part-time

___ None or ___ ___ ___ Part-time teachers

c. TOTAL number of full- and part-time teachers

___ ___ ___ Total teachers

25. Of the full-time and part-time TEACHERS in this school around the first of October, how many were –

If none, please mark (X) the box.

Record HEAD COUNTS, not FTEs (full-time equivalent).

Please only include each teacher in one category below so none are double-counted.

a. Hispanic or Latino, regardless of race?

___ None or ___ ___ ___ Teachers

b. White, not of Hispanic or Latino origin?

___ None or ___ ___ ___ Teachers

c. Black or African American, not of Hispanic or Latino origin?

___ None or ___ ___ ___ Teachers

25. Continued – Of the full-time and part-time TEACHERS in this school around the first of October, how many were –

d. Asian, not of Hispanic or Latino origin?

___ None or ___ ___ Teachers

e. Native Hawaiian or other Pacific Islander, not of Hispanic or Latino origin?

___ None or ___ ___ Teachers

f. American Indian or Alaska Native, not of Hispanic or Latino origin?

___ None or ___ ___ Teachers

g. Two or more races, not of Hispanic or Latino origin?

___ None or ___ ___ Teachers

NOTE: Sum of entries in items 25a-g should be equal to entry in item 24c.

26. Around the first of October, how many STAFF held full-time or part-time positions or assignments in this school in each of the following categories?

(Staff with **part-time** positions or assignments include: Employees shared with other schools or the district office and employees who perform more than one function at this school, such as a teaching principal.)

If no FULL-TIME staff-members exist please mark (X) the “None” box under FULL-TIME.

If no PART-TIME staff members exist please mark (X) the “None” box under PART-TIME.

If no full-time or part-time staff members exist please mark (X) the “None” boxes under BOTH full-time AND part-time.

	FULL-TIME	PART-TIME
a. Principals	___ None ___ ___	___ None ___ ___
b. Vice principals and assistant principals	___ None ___ ___	___ None ___ ___
c. Instructional coordinators and supervisors, such as curriculum specialists	___ None ___ ___	___ None ___ ___
d. Librarians or library media specialists	___ None ___ ___	___ None ___ ___
e. School/guidance counselors, excluding psychologists and social workers	___ None ___ ___	___ None ___ ___
f. Student support services professional staff		
(1) Nurses	___ None ___ ___	___ None ___ ___

26. Continued – Around the first of October, how many STAFF held full-time or part-time positions or assignments in this school in each of the following categories?

(2) Social workers	__ None __ __	__ None __ __
(3) Psychologists	__ None __ __	__ None __ __
(4) Speech therapists or pathologists	__ None __ __	__ None __ __
(5) Other professional staff	__ None __ __	__ None __ __
g. Aides		
(1) Regular Title I aides	__ None __ __	__ None __ __
(2) English as a Second Language (ESL) or bilingual teacher aides	__ None __ __	__ None __ __
(3) Special education instructional aides	__ None __ __	__ None __ __
(4) Special education non-instructional aides	__ None __ __	__ None __ __
(5) Library media center instructional aides	__ None __ __	__ None __ __
(6) Library media center non-instructional aides	__ None __ __	__ None __ __
(7) Other classroom instructional aides	__ None __ __	__ None __ __
(8) Other non-instructional aides	__ None __ __	__ None __ __
h. Secretaries and other clerical support staff	__ None __ __	__ None __ __
i. Food service personnel	__ None __ __	__ None __ __

26. Continued – Around the first of October, how many STAFF held full-time or part-time positions or assignments in this school in each of the following categories?

j. Custodial, maintenance, and security personnel	__ None __ __	__ None __ __
k. Other employees not reported above	__ None __ __	__ None __ __

27a. Do any of the teachers or staff have the following specialist assignments in this school?

(A specialist works with students.)

(1) Reading specialist

__ Yes

__ No

(2) Math specialist

__ Yes

__ No

(3) Science specialist

__ Yes

__ No

b. Do any of the teachers or staff have the following coaching assignments in this school?

(A coach works with teachers. Coaching includes observing lessons, providing feedback, and demonstrating teaching strategies.)

(1) Reading coach

__ Yes

__ No

(2) Math coach

__ Yes

__ No

(3) Science coach

__ Yes

__ No

(4) General instructional/Not subject specific coach

__ Yes

__ No

28. Around the first of October, how many SHORT-TERM substitute teachers of any of grades K-12 were available to teach in this school?

Record HEAD COUNTS, not FTEs (full-time equivalent).

Do NOT include teachers who teach ONLY prekindergarten, postsecondary, or adult education.

___ ___ ___ Short-term substitute teachers

29. Does this school have a policy to encourage teacher attendance or prevent teachers from using an excessive amount of unplanned leave?

(e.g., buying back unused leave, counting unused leave toward retirement, rewards for perfect attendance)

___ Yes

___ No

V. RECRUITMENT AND HIRING OF STAFF

30a. For THIS school year (2011-12), were there teaching vacancies in this school, that is, teaching positions for which teachers were recruited and interviewed by this school's hiring authority?

Please include teaching positions that were vacant for the 2011-12 school year and that may or may not have been filled before the start of the 2011-12 school year.

☐ Yes

☐ No → GO TO item 31a on page 20.

30. Continued –

b. How easy or difficult was it to fill the vacancies for this school year in each of the following fields?

	<i>Mark (X) one box on each line.</i>					
	This position is not offered in this school	No vacancy in this field this school year	Easy	Somewhat difficult	Very difficult	Could not fill the vacancy
(1) General elementary	—	—	—	—	—	—
(2) Special education	—	—	—	—	—	—
(3) English or language arts	—	—	—	—	—	—
(4) Social studies	—	—	—	—	—	—
(5) Computer science	—	—	—	—	—	—
(6) Mathematics	—	—	—	—	—	—
(7) Biology or life sciences	—	—	—	—	—	—
(8) Physical sciences (e.g., chemistry, physics, earth sciences)	—	—	—	—	—	—
(9) English as a Second Language (ESL) or bilingual education	—	—	—	—	—	—
(10) Foreign languages	—	—	—	—	—	—
(11) Music or art	—	—	—	—	—	—
(12) Career or technical education	—	—	—	—	—	—
(13) Other	—	—	—	—	—	—

31a. Around the first of October, how many teachers were newly hired by this school for grades K-12 and comparable ungraded levels?

(Newly hired teachers are teachers not employed in this school last school year as teachers.)

Record HEAD COUNTS, not FTEs (full-time equivalent).

If none, please mark (X) the box.

☐ None → GO TO item 32 below.

☐ ☐ Teachers

b. Of those newly hired teachers, how many were in their first year of teaching?

Record HEAD COUNTS, not FTEs (full-time equivalent).

If none, please mark (X) the box.

☐ None **or** ☐ ☐ Teachers

32. Does this school currently use the following to recruit teachers?

a. Signing bonuses

☐ Yes

☐ No

b. Forgiveness of student loan(s) funded by the school

☐ Yes

☐ No

c. Relocation assistance

☐ Yes

☐ No

d. Finder's fee to existing staff for new teacher referrals

☐ Yes

☐ No

33. LAST SCHOOL YEAR (2010-11), how many teachers of the following types were DISMISSED or did not have their contracts renewed?

Record HEAD COUNTS, not FTEs (full-time equivalent).

If none, please mark (X) the box.

If this school does not have a tenure system, please distinguish teachers based on the definitions provided.

Please include only classroom teachers, which means any staff member who currently teaches any regularly scheduled classes in any of grades K-12. Please do NOT include short-term substitute teachers, aides, or librarians who only teach library skills or how to use the library.

a. Total teachers who were DISMISSED or did not have their contracts renewed:

Include both tenured and non-tenured teachers.

___ ___ ___ Teachers

___ None → GO TO item 35 on page 22.

b. Total teachers who were dismissed or did not have their contracts renewed as a result of POOR PERFORMANCE (e.g., failed to perform professional duties and responsibilities, did not meet performance expectations):

Include both tenured and non-tenured teachers.

___ ___ ___ Teachers

___ None → GO TO item 34 on page 22.

c. Of those teachers who were dismissed or did not have their contracts renewed as a result of POOR PERFORMANCE, how many were non-tenured teachers?

Non-tenured teachers are often relatively inexperienced or novices. This includes teachers in their initial induction year, teachers who are on year-to-year contracts, and those teachers who have not entered a more permanent status, traditionally referred to as tenure.

___ None or ___ ___ ___ Teachers

d. Of those teachers who were dismissed or did not have their contracts renewed as a result of POOR PERFORMANCE, how many were tenured teachers?

Tenured teachers have satisfactorily completed a probationary period and were given a contract as a career or permanent employee.

___ None or ___ ___ ___ Teachers

34. From the list below, select the first, second, and third most common reasons that teachers were dismissed or did not have their contracts renewed LAST SCHOOL YEAR (2010-11).

- 1 – Layoffs due to school closings or school mergers
- 2 – Layoffs due to reduced enrollment
- 3 – Layoffs due to a reduction in force, unrelated to reduced enrollment or school closings (e.g., budget cuts)
- 4 – Failure to meet Highly Qualified Teacher (HQT) requirements
(Generally, to be Highly Qualified, teachers must 1) have a bachelor's degree; 2) hold full state certification or licensure, including an "alternative certification"; and 3) demonstrate competency in the subject area(s) they teach. The HQT requirement is a provision under No Child Left Behind [NCLB].)
- 5 – Poor performance of teachers
- 6 – Other → Please specify _____

Enter the appropriate code (1-6) for items 34a, b, and c below.

a. From the reasons listed above, what was the most common reason that teachers were dismissed or did not have their contracts renewed last school year?

___ Most common reason

b. From the reasons listed above, what was the SECOND most common reason that teachers were dismissed or did not have their contracts renewed last school year?

___ SECOND most common reason → GO TO item 34c below.

___ No second most common reason → GO TO item 35 below.

c. From the reasons listed above, what was the THIRD most common reason that teachers were dismissed or did not have their contracts renewed last school year?

___ THIRD most common reason

___ No third most common reason

35. Does this school currently use any incentives to recruit principals?

___ Yes

___ No

36. For this school year, how many principals were newly hired by this school for grades K-12 and comparable ungraded levels?

(Newly hired principals are principals new to this school this school year.)

DO NOT include assistant and vice principals.

DO include newly promoted principals in this school.

Record HEAD COUNTS, not FTEs (full-time equivalent).

If none, please mark (X) the box.

___ None **or** __, __ __ Principals

37. Does this school have a training or development program for aspiring school administrators?

☐ Yes

☐ No

VI. TEACHER COMPENSATION

38. Is there a salary schedule for TEACHERS in this school?

___ Yes → *GO TO* item 40 below.

___ No

39. What would be the normal yearly base salary for a teacher with a bachelor's degree and no teaching experience in this school?

Please report salaries in whole dollars.

\$___ ___, ___ ___.00 per year → *GO TO* item 41a below.

40. According to the salary schedule, what is the normal yearly base salary for –

Please respond to each of the options.

If this school's salary schedule does not include the specific degree and experience combination, report the salary that a person with this degree and experience would earn.

Please do not include one-time bonuses.

Report in whole dollars.

a. A teacher with a bachelor's degree and no teaching experience?

\$___ ___, ___ ___.00 per year

b. A teacher with a bachelor's degree and 10 years of teaching experience?

\$___ ___, ___ ___.00 per year

c. A teacher with a master's degree and no teaching experience?

\$___ ___, ___ ___.00 per year

d. A teacher with a master's degree and 10 years of teaching experience?

\$___ ___, ___ ___.00 per year

e. A teacher with a master's degree and 15 years of teaching experience?

\$___ ___, ___ ___.00 per year

f. A teacher at the highest possible step on the salary schedule?

\$___ ___, ___ ___.00 per year

41a. Thinking about the teachers in this school this school year, what is the base salary of the lowest paid full-time teacher?

Please report salaries in whole dollars.

\$___ ___, ___ ___.00 per year

b. Thinking about the teachers in this school this school year, what is the base salary of the highest paid full-time teacher?

Please report salaries in whole dollars.

\$___ ___, ___ ___.00 per year

42. Does this school offer the following to any teachers?

a. General medical insurance

☐ Yes

☐ No

b. Dental insurance

☐ Yes

☐ No

c. Group life insurance

☐ Yes

☐ No

d. Defined-benefit retirement plan

(A defined-benefit retirement plan is a plan in which benefits are invested in a group trust fund which employees do not control. Benefits are based on a formula that takes into account employee's length of employment and earnings. Most state retirement plans are defined-benefit.)

☐ Yes

☐ No

e. Defined-contribution retirement plan

(A defined-contribution retirement plan is a plan where contributions are paid into an individually controlled retirement account. Funds available at retirement depend upon the nature of the investment and its returns. 403b plans are defined-contribution.)

☐ Yes → **(1) Does the employer pay any funds into this plan?**

Mark (X) only one box, then GO TO item 42f below.

☐ Yes, but only as a match to employee contribution

☐ Yes, but no employee contribution required

☐ No

☐ No

f. Tuition reimbursement

☐ Yes

☐ No

g. Housing, housing subsidies, or rent assistance

☐ Yes

☐ No

h. Subsidized meals

☐ Yes

☐ No

i. Subsidized transportation

☐ Yes

☐ No

43. Is training available to prepare staff members in this school, at no cost to them, to teach in fields with current or anticipated shortages?

☐ Yes

☐ No

44. Does this school or state currently use any pay incentives to recruit or retain teachers to teach in fields of shortage?

☐ Yes

☐ No

VII. TEACHER AND PRINCIPAL CONTRACTS

45. Does this school have an agreement with a teachers' association or union for the purpose of meet-and-confer discussions or collective bargaining?

("Meet-and-confer" discussions are for the purpose of reaching non-legally-binding agreements. Collective bargaining agreements are legally-binding agreements.)

Mark (X) only one box.

- ☐ Yes, meet-and-confer
- ☐ Yes, collective bargaining
- ☐ Yes, other type of agreement
- ☐ No agreement

46. How many days is the normal contract year for a teacher in this school?

Include professional development, student contact days, and other days covered in a typical teacher's contract.

Days per contract year

47. Does this school have an agreement with a principals' association or union for the purpose of meet-and-confer discussions or collective bargaining?

("Meet-and-confer" discussions are for the purpose of reaching non-legally-binding agreements. Collective bargaining agreements are legally-binding agreements.)

Mark (X) only one box.

- ☐ Yes, meet-and-confer
- ☐ Yes, collective bargaining
- ☐ Yes, other type of agreement
- ☐ No agreement

48. How many days is the normal contract year for a principal in this school?

Include professional development, student contact days, and other days covered in a typical principal's contract.

Days per contract year

49. Is there a tenure system for principals in this school?

- ☐ Yes
- ☐ No

VIII. GRADUATION REQUIREMENTS

50. Does this school grant high school diplomas?

Do not include vocational certificates, certificates of attendance, or certificates of completion.

☐ Yes

☐ No → GO TO Section IX on page 30.

51. For high school graduates of the class of 2012, how many years of instruction are required in each of the following areas for a standard diploma?

Record the number to the nearest TENTH, e.g., 3.0, 2.5, etc.

If none, please mark (X) the box.

a. English or language arts

☐ None or ☐. ☐ Years

b. Mathematics

☐ None or ☐. ☐ Years

c. Computer science

☐ None or ☐. ☐ Years

d. Social sciences, social studies (e.g., history, geography, economics)

☐ None or ☐. ☐ Years

e. Science

☐ None or ☐. ☐ Years

f. Foreign languages

☐ None or ☐. ☐ Years

52. For high school graduates of the class of 2012, does this school have a community service requirement for a standard diploma?

☐ Yes

☐ No → GO TO item 54 below.

53. What is the minimum number of community service hours required of the high school graduates in the class of 2012?

☐ ☐ ☐ Hours

54. Are students in the graduating class of 2012 required to pass a state or district assessment to earn a standard diploma from high school?

☐ Yes

☐ No

55a. LAST school year (2010-11), were any students enrolled in 12th grade?

☐ Yes → GO TO item 55b below.

☐ No → GO TO Section IX on page 30.

b. How many students were enrolled in 12th grade around October 1, 2010?

___, ___ ___ 12th graders

56a. LAST school year (2010-11), how many students graduated from the 12th grade with a diploma?

Include 2011 summer graduates. Do not include students who received only vocational certificates, certificates of attendance, or certificates of completion.

If none, please mark (X) the box.

☐ None → GO TO Section IX on page 30.

___, ___ ___ Graduates

b. Of those who graduated with a diploma LAST school year (2010-11), approximately what percentage went to four-year colleges?

If none, please mark (X) the box.

Round to the nearest whole percent.

☐ None or ___ ___ Percent

IX. SPECIAL PROGRAMS AND SERVICES

57a. Of the students enrolled in this school, do any have an Individual Education Plan (IEP) because they have special needs?

Do not include prekindergarten, postsecondary, or adult education students.

☐ Yes

☐ No → GO TO item 59a below.

b. How many students have an Individual Education Plan (IEP) because they have special needs?

Do not include prekindergarten, postsecondary, or adult education students.

___, ___ ___ Students

58a. Does this school primarily serve students with disabilities?

If you marked "SPECIAL EDUCATION school – primarily serves students with disabilities" for item 6, then please mark "Yes" for this item.

☐ Yes → GO TO item 59a below.

☐ No

b. How many students with disabilities are in each of the following instructional settings?

The sum of entries in item 58b should equal the entry in item 57b above.

If none, please mark (X) the box.

(1) All day in a regular classroom (100 percent of the school day)

☐ None or ___ , ___ ___ Students

(2) Most of the day in a regular classroom (80-99 percent of the school day)

☐ None or ___ , ___ ___ Students

(3) Some of the day in a regular classroom (40-79 percent of the school day)

☐ None or ___ , ___ ___ Students

(4) Little or none of the day in a regular classroom (0-39 percent of the school day)

☐ None or ___ , ___ ___ Students

59a. Of the students enrolled in this school as of October 1, have any been identified as limited-English proficient?

(Limited-English proficient (LEP) refers to students whose native or dominant language is other than English and who have sufficient difficulty speaking, reading, writing, or understanding the English language as to deny them the opportunity to learn successfully in an English-speaking-only classroom.)

Do not include prekindergarten, postsecondary, or adult education students.

☐ Yes

☐ No → GO TO item 62 on page 31.

59. *Continued* –

b. How many limited-English proficient students are enrolled in this school?

___, ___ ___ Students

60. Does this school require limited-English proficient students to pass a test of English language proficiency to complete its limited-English proficient program?

___ Yes

___ No

61. Are limited-English proficient students in this school administered assessments at least once per year to determine their level of English language proficiency?

___ Yes

___ No

62. Does this school provide the following services for any PARENTS with limited-English skills?

a. Interpreters for meetings or parent-teacher conferences

___ Yes

___ No, not provided

___ No, no parents with limited-English skills

b. Translations of printed materials, such as newsletters, school notices, or school signs

___ Yes

___ No, not provided

___ No, no parents with limited-English skills

63a. Does this school have any prekindergarten students?

NOTE: Previous items asking for student counts requested that prekindergarten students be excluded. Prekindergarten students are included here because they often receive National School Lunch Program and Title I services asked about in items 64-67.

___ Yes

___ No → *GO TO item 64a below.*

b. Around the first of October, how many prekindergarten students were enrolled in this school?

___ ___ ___ Prekindergarten students

64a. Does this school participate in the National School Lunch Program (that is, the federal free or reduced-price lunch program)?

___ Yes

___ No → *GO TO item 65 on page 32.*

64. Continued –

b. Around the first of October, how many students at this school were APPROVED for free or reduced-price lunches?

Report a separate count for prekindergarten students.

If none, please mark (X) the box.

☐ None **or** ☐ ☐ ☐ K-12 students approved

☐ None **or** ☐ ☐ ☐ Prekindergarten students approved

65. Around the first of October, did any students enrolled in this school receive Title I services at this school or at any other location?

(Title I is a federally funded program that provides educational services, such as remedial reading or remedial math, to children who live in areas with high concentrations of low-income families.)

☐ Yes

☐ No → *GO TO Section X on page 33.*

66. How many students participate in the Title I program?

Report a separate count for prekindergarten students.

If none or all, please mark (X) the box.

☐ None

☐ All K-12 students

☐ ☐ ☐ ☐ K-12 students

☐ None

☐ All Prekindergarten students

☐ ☐ ☐ ☐ Prekindergarten students

67. Are students receiving Title I services in –

a. Reading or language arts?

☐ Yes

☐ No

b. Mathematics?

☐ Yes

☐ No

c. English as a Second Language (ESL)?

☐ Yes

☐ No

68. In head counts, how many designated Title I teachers were teaching AT THIS SCHOOL around the first of October?

If none, please mark (X) the box.

☐ None **or** ☐ ☐ ☐ Title I teachers

X. CHARTER SCHOOL AND HOMESCHOOLING INFORMATION

69a. Is this school a public CHARTER school?

(A charter school is a public school that, in accordance with an enabling state statute, has been granted a charter exempting it from selected state or local rules and regulations. A charter school may be a newly created school or it may previously have been a public or private school.)

☐ Yes

☐ No → *GO TO item 73 below.*

b. In what year did this school start providing instruction as a public CHARTER school?

Year

70. Which of the following best describes the origin of this public charter school?

☐ A converted public school

☐ A converted Bureau of Indian Education-funded school

☐ A converted private school

☐ A school originally established as a charter

71. Who granted the current charter?

☐ A school district

☐ The State Board of Education

☐ Postsecondary institution

☐ A state charter-granting agency

☐ Other → What is the name of the chartering agency?

72. Which of the following best describes the governance structure of this public charter school?

☐ An independent or stand-alone charter school

☐ Part of a non-profit charter management organization or network of schools that are managed by a central agency

☐ Part of a for-profit charter management organization or network of schools that are managed by a central agency

☐ Part of a traditional public school district

☐ Other → please describe _____

73. Does this school provide support for or monitor homeschooling or home-based learning?

(Homeschooling or home-based learning is when parents or family choose to exercise the day-to-day monitoring of their children's education, which replaces full-time attendance at a campus school and is used to satisfy state compulsory education requirements.)

☐ Yes

☐ No

XI. SCHOOL PERFORMANCE

74. At the end of the LAST SCHOOL YEAR (2010-11), did this SCHOOL make Adequate Yearly Progress (AYP)?

(Adequate Yearly Progress is the state's measure of yearly progress toward achieving state academic standards.)

☐ Yes → *GO TO Section XII on page 35.*

☐ No

75. At the end of the LAST SCHOOL YEAR (2010-11), was this SCHOOL identified for improvement due to Adequate Yearly Progress (AYP) requirements?

(For most states, a school is identified for improvement if it fails to make Adequate Yearly Progress for two consecutive years or more in the same content area.)

☐ Yes

☐ No

XII. CONTACT INFORMATION

76. What is the name of the person who completed most of this questionnaire?

77. What is his or her job title?

78. What is his or her telephone number?

AREA CODE TELEPHONE NUMBER

— — — — — — — — — — — — — — — —

79a. What is his or her work e-mail address?

80. Please enter the date you completed this questionnaire.

Report month as a number, i.e., 01 for January, 02 for February, etc.

Month Day Year

— — — — 201 —

**Thank you very much for your participation
in this survey. If you have any questions,
please contact us, toll-free, at: 1-800-221-1204
or by e-mail at: dsd.sass@census.gov.**

**To learn more about this survey and to
access reports from earlier collections, see
the Schools and Staffing Survey (SASS) website at:
<http://nces.ed.gov/surveys/sass>**

**Additional data collected by the National
Center for Education Statistics (NCES) on
a variety of topics in elementary,
secondary, postsecondary, and
international education are available
from NCES' website at:
<http://nces.ed.gov>**

**For additional data collected by various
Federal agencies, including the
Department of Education, visit the
Federal Statistics clearinghouse at:
<http://www.fedstats.gov>**